



The Certification Mark for Onsite
Sustainable Energy Technologies

MCS Management Panel Meeting

Meeting of: MCS Management Panel Meeting

Date: 6th September 2010

Venue: TUV NEL
Glasgow

Attendees:

Alistair Mackinnon	TUV NEL
Brendan McGarry	Gemserv Ltd (MCS Licensee)
Gideon Richards	MCS Steering Group Chair – Meeting Chair
Laura Fosh	Gemserv Ltd (MCS Licensee) – Meeting Secretariat
Paul Rochester	DECC
Virginia Graham	REAL Assurance

Agenda:

1. Welcome to the meeting
2. Approval of the agenda
3. Minutes from the previous meeting
4. MCS Management Report
5. Governance and Finance Reform
6. Status of Certification Bodies Forum
7. Requirements for all MCS Installations to use new products
8. Proposed revisions to Working Group Terms of Reference
9. MCS Engagement with Industry and Others
10. Dealing with technologies that may require new standards
11. AOB and date of next meeting



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1. Documents:

1. MCS Management Panel Agenda 06/09/2010
2. Management Panel report 30/07/2010
3. MCS Management Panel Progress Report August 2010
4. Correspondence from the Certification Bodies in response to Management Panel Letter
5. Working Group ToR
6. Draft Noise Level Standard
7. MCS CB Forum Proposal for Limited Scope Certification

Decisions and Actions

(Note that the agenda was re-organised on the day, so an attempt has been made below to group together any related decisions and actions, rather than present them in the order outlined above).

Governance and Finances

- Action 1: Gemserv to provide the revised Working Group ToR to the Management Panel for ratification, prior to contacting all current Chairs of the meetings to inform them of the change.
- Action 2: Information to be provided to the Management Panel regarding the option of turning MCS into a Community Interest Company.
- Decision 1: Certification Bodies will be requested to collect all money owed by installers for 'per installation fees'.
- Decision 2: Gemserv will approach DECC's FIT team seeking permission to add to the MCS Installation Database a function to collect the £5 fee when a certificate is being generated.
- Decision 3: Certification Bodies will be approached to fund this change proportionate to the number of installations they have outstanding. Each CB will receive a £5 discount off what they are asked to pay, for each outstanding £5 up to a to-be-agreed commissioning date that they collect.
- Decision 4: The Certification Bodies Forum is to be formally brought under MCS governance.

Requirement for MCS installations to use 'new' products



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- Action 3: Once DECC approve the drafting, circulate to the Management Panel for information.

'As New' Hydro Standard

- Decision 5: This was approved by the Management Panel.

BIPV Product Standard

- Decision 6: This was ratified by the Management Panel.

Transition Scheme

- Action 4: Write to all transition companies seeking an update, before asking the TET to decide on any individual case for an extension

'Noise' requirements under Generally Permitted Development

- Decision 7: When this is incorporated into MCS, it should be done in the form of a new type of document known as a Clarification Note (e.g. CN001). The document should be entitled Clarification Note of GPDO for MCS, and should be referenced in the relevant product and installer standards.

DRAFT